

[**Today's date**]

[**Legislator's name**]

[**Legislator's address**]

RE: Parcel ID # 119480000 / Clark County
Pre-App PAC-2021-00654

Dear [**Legislator's name**],

1.) *Explain why you are writing. For example:*

- I'm writing to you today because...
- Recent developments have my entire neighborhood in an uproar ...

and give a reason, such as:

- I'm concerned about how changes to my neighborhood will impact our quality of life ...
- I'm hoping you'll be able to help us fight a threat to our neighborhood ...
- I heard you might be interested in the damage caused to our protected wetlands ...
- etc.

2.) *Explain what the Parcel ID above refers to. For example:*

- a parcel in Clark County with disputed zoning (i.e., should be light industrial (LI) instead of rail industrial (IR))
- a parcel in Clark County that is being developed contrary to the interests of the community

3.) *Explain briefly what is happening. For example:*

- Recently, I learned that there are plans to use the land for a concrete batch plant ...
- The zoning has been changed. We are now expecting Knife River to apply for a conditional use permit to build a concrete batch plant ...

4.) *Provide more damning details about the plant. For example:*

- proximity to your neighborhood (and others)
- 95-foot silo
- 200 trucks per day
- rock crusher
- 24/7 operation

5.) *Describe in detail what concerns you most about the plant. Make it concise, personal, and sincere. For example:*

Quality of life concerns:

- noise pollution
- nighttime light pollution
- air pollution (trucks)
- air pollution (silica dust)
- increased traffic
- damage to our roads

Environmental concerns:

- Curtin Creek Wetlands
- wind-blown silica dust

Medical concerns:

- respiratory illness (e.g., silicosis)
- cancer
- diabetes
- depression
- effect on seniors, children, and those with compromised respiratory system

County procedural concerns:

- zoning approval (describe zoning change history)

6.) *Ask for help. For example:*

- I'm asking for your help to keep this concrete batch plant out of our neighborhood ...
- Can we count on you to help us fight this threat our neighborhood faces? ...
- We're doing our best to fight this, but need all the help we can get. Is there anything you can do? ...
- Can you give us your support in fighting this threat to our neighborhood? ...

7.) *Provide some principled, closing "color" details. For example:*

- Our entire neighborhood is opposed to the plant ...
- The health of the community should take precedence over the interests of growth ...
- Our health and safety shouldn't be placed in jeopardy for the sake of development ...
- A lot of time and money have been invested in our wetlands, and it would be a tragedy to see them destroyed. ...

Sincerely yours,

[Your signature]

[Your name]

[Your address]

[Your email address]

[Your phone number]

Here are a few final tips:

- *Keep it concise, but thorough.*
- *Speak from the heart.*
- *Talk about what matters most to you.*
- *Do not exaggerate.*
- *If you need more specific details, contact us at **TBD***